## **Insight Services - Surface Hub**



Microsoft Surface Hub is a powerful team collaboration device designed to advance the way people work together naturally. Microsoft Surface HUB addresses meeting critical actions such as joining a Skype for Business meeting and share content. Since the Surface HUB takes cares of connecting, you can focus more on communication and action points.

Insight has designed a service to maximize the outcome of your investment into such a powerful device. This service eliminates the need for having any technical requirements on the customer's end, allowing for a seamless transition towards modernizing your workplace.

In order to achieve an end-to-end service offering, we have categorized our service offering into 3 phases, eliminating all point of failures while keeping the customer in the loop at all times. Delivering a service with complete transparency allows for both the service provider and customer with a sense of trust and peace of mind.

The service offering consists of three distinct phases, delivered by specialist providing an acute focus on each step of the way.



\*Price does not include the Microsoft Surface Hub & inspection cost

† Please note that the Site Survey and a combination of either the 55" MS Surface Hub Install or 84" MS Surface Hub Install must be purchased. \*\* Please allow for 24-48 hours for order processing and service activation. A Project Manager

will be assigned to the deployment. \*\*\*Please note all Deploy-I.T.<sup>TM</sup> SKU's require a digitally signed copy of Terms and Condition

after point of sale and prior to the appliance being delivered.

## Inspection

The inspection phase consists of a site survey to one (1) site location for the customer. Additional locations counts as an extra site survey and is billed accordingly. This phase consists of the following:

- Project Manager reviews the order and schedules a site visit with the customer
- On-site technician will inspect to ensure the integrability of Microsoft Surface Hub into the currently existing IT environment
- The results of the site survey are provided to the customer and Project Manager
- Project Manager schedules the Microsoft Surface HUB delivery date to the inspected location
- Customer accepts and receives the shipment of the Microsoft Surface Hub

## Integration

The integration phase consists of on-site technicians physically mounting and powering on the device, followed by confirming software functionality. This phase consists of the following:

- Movement of the Surface Hub from the customers shipping/receiving location to the desired Installation site.
- Mount Surface Hub to Wall Mount, Floor Mount or Rolling Mount.
- Apply power and check basic power-on functionality of device and wireless keyboard.
- Clean up of packaging materials post installation
- Complete the Surface Hub Out of Box Experience (OOBE).
- Validation of functionality: Demonstrate basic menu items, whiteboard, and Skype for Business call to corporate device (provided the customer IT has completed the configuration)

## 3 Immersion

The immersion phase consists of technical and end-user training on your newly purchased Microsoft Surface Hub. The training consists of a one (1) hour remote training session lead by our Customer Immersion Experience representative. The Training will focus on 5 key areas within the operation and use of the Microsoft Surface Hub:

- Whiteboard
- Connect
- Skype for Business
- Exchange and Active Directory
- Work Critical Applications